Annual CSPA Rating Revalidation Form
English Version
Cette formulaire est aussi disponible en francais sur le site web.

Instructions for Coaches & Instructors

For ratings that are being validated as current, or revalidated after 1 to 5 years uncurrent, please complete the attached form and submit to the CSPA office.

Complete the left side for ratings maintained as current.

Complete the right side for ratings revalidated after 1 to 5 years uncurrent.

For ratings that are being revalidated after 5 years uncurrent, please see instructions contained within the relevant rating portfolio on the CSPA website.

Any questions can be directed to the Ratings Processor at ratings@cspa.ca.

Signing for Ratings that the person does NOT have will cause this form to be rejected by the National Office.

Instructions for the Signing SSE

Please initial each rating where the coach or instructor has met the minimum requirements for currency.

Where a coach or instructor is revalidating a rating under the "up to 5 years" requirements, please ensure that the appropriate requirements are recorded and signed off in the coach or instructor's logbook. A copy of the completed evaluation jump is to be submitted with this revalidation form.

Where the coach or instructor is revalidating a rating after 5 years uncurrent, refer to the instructions contained within the relevant rating portfolio on the CSPA website.

Any questions can be directed to the Ratings Processor at ratings@cspa.ca.

Signing for Ratings that the person does NOT have will cause this form to be rejected by the National Office.

Instructions for the Signing EJR Examiner

An EJR Examiner is either a SSE with an active EJR OR a Coach 2 with an active EJR. By signing, you are authorizing that the annual requirements have been met. (refer to PIM 1)

Signing for Ratings that the person does NOT have will cause this form to be rejected by the National Office.

Please mail, email or fax the completed form to the
CSPA National Office

204 - 1468 Laurier Street
Rockland, ON K4K 1C7
Tel. (613) 419-0908
office@cspa.ca

CSPA Rating Revalidation Form

Name : _____ CSPA # : _____

Total Jumps _____ Jumps in last 12 months _____ Exhibition jumps in last 12 months _____

_____ By initialing, I confirm that I have reviewed the unusual situations sections of the applicable ratings being revalidated below.

To be completed by a SSE

Instructions: Please initial each rating where the above coach or instructor has met the minimum requirements for maintaining currency.

Rating	Annual Requirement	SSE Initials	Revalidation up to 5 years	SSE Initials
Coach 1 (C1)	Perform 10 C1 coaching contacts, in air or on ground (+ 25 jumps).		Complete an evaluation jump with a certified Coach 2. The evaluation jump is to be the same as the evaluation jump in the C1 portfolio. *A copy of the completed evaluation jump is to be submitted with this revalidation form.	
Coach 2 (C2)	Perform 10 C2 freefall contacts with a Solo, A or B CoP holder. A minimum of 5 jumps must be 1:1 with a Solo or A CoP holder towards FS endorsements (+25 jumps).		Complete an evaluation jump with a certified Coach 2. The evaluation jump is to be the same as the evaluation jump in the C2 portfolio. *A copy of the completed evaluation jump is to be submitted with this revalidation form.	
Coach 3 (C3) - Wingsuit	Coach at least 5 candidates (1:1 or in seminars) + 25 wingsuit flights in the previous 12 months.		In development.	
Coach 3 (C3) – Canopy Piloting	Coach at least 5 candidates (1:1 or in seminars) + 25 high performance canopy landings in the previous 12 months		In development.	
Coach 3 (C3) - Freefly	Coach at least 5 candidates (1:1 or in seminars) + 25 freefly jumps in the previous 12 months		In development.	
Coach 3 (C3) – Canopy	Coach at least 5 candidates (1:1 or in seminars) + 10 canopy formation jumps in the previous 12 months		In development.	
Formation Jump Master (JM)	Dispatch 10 students, 5 of which must be IAD or S/L (+25 jumps).		Dispatch 2 IAD or SL students under the direct supervision of a certified JM.	
JM Restricted (JMR)	Dispatch 10 freefall students (+25 jumps).		Dispatch 2 freefall students under direct supervision of a certified JM or PFFI.	
Ground Control Instructor (GCI)	Conduct ground control for 10 students.		Conduct 2 ground controls under the direct supervision of a certified GCI.	
Skydiving School Instructor (SSI)	Teach or co-teach one first jump course, including at least one EP module.		Teach 1 complete first jump course underthe direct supervision of a certified SSI.	
Skydiving School Examiner (SSE)	Administer 1 CoP, portfolio or revalidation form.		Administer 1 CoP, ratings portfolio or revalidation form under the direct supervision of a certified SSE.	
Progressive Freefall Instructor (PFFI)	Perform 10 PFF jumps (+50 jumps).		Complete 10 PFF jumps under the supervision of a certified PFFI. The first 5 must be 2:1.	

SSE's declaration: I have examined the pertinent documents and find them to be current and valid as required by CSPA. I recommend revalidation of the applicant's above coach or instructor rating(s).

SSE Name: _____ CSPA #: _____

Expiry Date: _____

Date: _____ Signature: _____

Exhibition Jump Rating (EJR)	50 jumps within the previous 12 months - 10 of which must have been within a designated 5m circle, using a main parachute which meets the wing loading and performance characteristics of the parachute intended for use on any exhibition jumps. Verified by an EJR Examiner (refer to page 1).

Name of EJR examiner SSE with EJR or C2 with EJR: _____ CSPA #: _____

Expiry Date: _____

Date: _____ Signature: _____