

Present: Kaneena Vanstone, Jocelyn Brunet, Brian diCenzo, Jason Warren, Gord Gauvin, Michelle Matte-Stotyn, Judy Renaud

Absent: Izzy Perry

1. In-camera discussions:

2. CanPara going digital:

Michelle, Ned, Vic and Anna discussed different platforms for offering Registered Participants (RPs) a digital magazine of CanPara.

Michelle gave a preview of a platform Calameo to the BoD. Currently also the platform of choice for the APF.

Ned is investigating how much to charge advertisers.

When we go digital, RPs will have a choice of how they would like to receive their issue – paper or digital.

Motion: That Michelle and the CanPara committee go ahead with the platform discussed for implementing CanPara digitally but giving RPs the choice of paper or electronic for the present time.

Moved: (JW)

Seconded: (Bd)

Carried

TASK: MICHELLE TO ADVISE ANNA, VIC AND NED AND TO START THE PROCEDURES FOR DIGITAL CANPARA. A NOTICE TO ALL RPS TO BE SENT OUT WHEN THE ROLL-OUT IS DONE.

1. Edits from auditors:

Access to IMIS: Auditors suggest that CSPA create separate usernames and passwords (at a substantial cost) for all people with access, specifically the CoP & Ratings processors

BoD discussed and decided to have everything stay the way it is now, continuing with Confidentiality Agreements and authorization by the BoD. The current users stay as is.

Johanne Kenney came on call to meet the BoD and Office.

Meeting adjourned: 8:09 p.m. EST