

Present: Izzy Perry, Brian DiCenzo, Gord Gauvin, Jason Warren, Kaneena Vanstone, Pat Floyd, Ian Flanagan, Michelle Matte-Stotyn, Judy Renaud
Virtually: Jocelyn Brunet

Meeting called to order: 9:07 a.m.

1. **Age of majority:**

After BoD discussions, the following motion was moved and accepted to change the PIM 1 – Section 1.11. (revisions in red)

Motion: To approve the revision to PIM 1 Section 1.11 to: “In the event a person under the age of legal majority is accepted for training, provincial law applies. CSPA recommends that dropzones seek legal advice in the province of operation.

Moved: (KV)

Seconded: (Bd)

Carried

TASK: A NOTICE TO BE SENT TO ALL DROPZONES EXPLAINING THE AGE OF MAJORITY RULING.

2. **PIM 1 – Section 2.16 revision in red:**

Motion: To approve the revision to PIM 1 Section 2.16

2:16 Tandem jumps shall only be performed by those meeting the prerequisites and requirements of the CSPA (as per the manufacturers). Tandem Pilots must have also successfully completed a training and certification course qualifying them as a representative of the manufacturer for the type of equipment being used and all tandem jumps shall be performed according to the manufacturer’s technical requirements/recommendations.

Moved: (GG)

Seconded: (Bd)

Carried

Jocelyn left at this time.

3. **New Rigger ratings for smoke jumpers (round reserves only)**

The T&SC were approached and asked if CSPA could create a new Rigger rating for riggers packing round reserve (fire fighter jumpers).

Motion: To allow the T&SC to develop a restricted Rigger A rating for round reserves.

Moved: (JW)

Seconded: (IP)

Carried

1 Abstention

TASK: MICHELLE TO NOTIFY THE T&SC CHAIR TO GO AHEAD AND CREATE TO RIGGER RATING. NAME OF RATING TO BE ADVISED PRIOR TO IMPLEMENTING NEW RATING.

4. **In-camera discussion.**

5. **In-camera discussion.**

6. **Transport Canada issuance of recommendations for paradrop training:**

Tabled for when Jocelyn is available.

7. **SMS manual:**

Tabled for when Jocelyn is available.

Lunch: 12:15 – 1:30 pm

8. Term Deposits:

We currently have 3 term deposits that will be maturing on March 30th and 31st, 2020.

Ian Flanagan (Treasurer) suggests leaving them in the type of accounts they are currently in but he will contact the bank to see if there is a possibility of getting a higher interest rate.

He will advise and have an answer for the AGM.

BoD agreed.

TASK: IAN TO CONTACT BANKS AND REPORT BACK TO BOD BEFORE PRE-AGM MEETINGS.

9. Audit update:

The audit is not finished but the months of December to October have been 90% completed.

The month of November will be completed once the complete month of income/expenses have been received and entered. Ian and BoD are happy with the current auditors.

10. Committee budgets:

BoD discussed and reviewed all committee budgets.

11. CSPA budget:

BoD discussed and reviewed all other budget items.

TASK: MICHELLE TO DO FURTHER BUDGET REVIEW WITH PROPOSALS FOR REVENUE GENERATION AS WELL AS EXPENSE SAVINGS. WILL THEN FOLLOW UP WITH COMMITTEES ON THEIR REQUESTS.

12. National Subsidy:

Motion: To approve payment of the remaining balance of \$9875.70 owing for the 2019 Nationals subsidy to Skydive Wasaga Beach.

Moved: (KV)

Seconded: (GG)

Carried

1 Against

**TASK: MICHELLE TO SEND IAN THE DETAILS SO A CHEQUE CAN BE ISSUED.
MICHELLE TO ADVISE SKYDIVE WASAGA BEACH.**

Meeting adjourned: 5:40 p.m.